



David A. Engle
Director

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Located at
122 North Potomac Street

PRE-PROPOSAL CONFERENCE

REQUEST FOR PROPOSALS
Legal Services for the Washington County Department of Social
Services
WASH/CW/12-129-S

January 19, 2012

AGENDA



- I. Welcome and Introductions – Joni Spickler, Procurement Officer
- II. Opening Remarks – David Engle, Director
Karen Christof – State Project Manager
- III. Review of Request for Proposal Sections
 - A. Section I - Objective of Request for Proposals – Joni Spickler
 - B. Section II - General Information
 - 1) Information of Note
 - 2) DHR Hiring Agreement & Living Wage Requirements
 - C. Section IV - Requirements for Proposal Preparation – Joni Spickler
 - D. Section V - Evaluation Procedures – Joni Spickler
 - 1) Criteria for Technical Evaluation
 - 2) Financial Evaluation
 - E. Section III – Specifications – Karen Christof
- IV. Questions
- V. Closing Comments

County Commissioners:

John F. Barr
President

Terry L. Baker
Vice President

James F. Kercheval

William J. Wivell

Kristin B. Aleshire

