



**REQUEST FOR PROPOSALS (RFP)**  
**AUTOMATED FISCAL SYSTEM (AFS) MODERNIZATION PROJECT**  
**OTHS/OTHS-17-013-S N00R7400021**  
**AMENDMENT #3**

**January 25, 2017**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in bold (i.e. word), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

**1. Revise RFP Section 4.2.2.9 References as follows:**

At least ~~three (3)~~ references are **one (1) reference is** requested from ~~customers a~~ **customer** who are **is** capable of documenting the Offeror's team's ability to provide the products/services specified in this RFP. References used to meet any Offeror Minimum Qualifications (see Section 2) may be used to meet this request. Each reference shall be from a client for whom the Offeror and/or subcontractor has provided products/services within the past five (5) years and shall include the following information:

- A. Name of client organization;
- B. Name, title, telephone number, and e-mail address, if available, of point of contact for client organization; and
- C. Value, type, duration, and description of products/services provided.

DHR reserves the right to request additional references or utilize references not provided by an Offeror or its subcontractor(s). Points of contact must be accessible and knowledgeable regarding performance evaluation.

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter (see RFP §§ 1.18 and 4.2.2.3). Should you require clarification of the information provided in this Amendment, please contact me via email at [dapheny.mccray@maryland.gov](mailto:dapheny.mccray@maryland.gov) or by telephone at (410) 767-7068.

By:

  
Dapheny McCray  
Procurement Officer

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Issued: January 25, 2017