

## Street Outreach Coordinator (80 West Street)

The Anne Arundel County Department of Social Services is looking for a Street Outreach Coordinator (Full Time with benefits and Part Time without benefits) to provide street outreach to homeless population in Anne Arundel County. The principal duties, tasks and responsibilities for which this position exists and that the employee must be able to perform unaided or with reasonable accommodation.

- Build relationships with the homeless in Anne Arundel County to include assessment and referrals to community based resource.
- Document services provided to homeless individuals and families in the Homeless Management Information System (HMIS) database and google docs. Prepare and manage data and reports monthly.
- Outline and map homeless camps in Anne Arundel County. Update camp roster and weekly and monthly basis to provide up to date tracking of where the homeless are living.
- Teach and train volunteers and community members the purpose of street outreach and how to connect with the homeless population.
- Create service plans and participate in weekly case reviews and studies of the homeless encountered.
- Collaborate and partner with other community resources. Provide comprehensive services and team up with other agencies as needed.

### MINIMUM QUALIFICATIONS

Education: A bachelor's degree from an accredited college or university.

Experience: One year of experience in the administration of a human services program or experience conducting studies and analyses of programs, procedures, practices and organizations.

Notes: 1. Additional professional or technical experience in the administration of a human services program or experience conducting studies and analyses of programs, procedures, practices and organizations may be substituted on a year-for-year basis for the required education.

2. Applicants may substitute education at the graduate level at an accredited college or university in a human services related field at the rate of 30 semester hours per year for the required experience.

3. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Administrative Officer classifications or Administrative Officer specialty codes in the General, Administrative, Clerical, and Office Services field of work on a year-for-year basis for the required experience and education.

### HIGHLY PREFERRED

EDUCATION: Bachelor's Degree in psychology, human services, sociology, social work, or related field.

EXPERIENCE: 1 year providing casework and experience with the homeless population.

-Proficient in Word and Excel